

Brookfield State School



Student Resource Scheme Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere, Brookfield State School operates an SRS for Prep Year at a cost of \$150.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were endorsed by the school's P&C Association at the meeting held on **11 November 2025**.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **06 February 2026**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

SRS ITEMS 2026

Small magnetic whiteboard	4 scrapbooks	4 glue sticks	500ml fluro paint, assorted colours
1 whiteboard eraser	My school scrapbook	1 bag of straws	Paint, assorted colours
8 whiteboard pens	3 manila folders	2 black fine point markers	Ball of wool
Large easel paper	1 box tissues	1 pair of scissors	Tray of water colour paint
1m roll clear contact	1 pair of headphones	1 packet blu-tack	Powdered food dye, assorted colours
1 ream fluro coloured paper	1 Clipboard	1 bottle PVA glue	Box of cream tartar
1 ream mixed bold coloured paper	1lt bottle of bubble mix	2 paint brushes	Glitter, assorted colours
2 reams white A4 paper	Paper shapes	8 tri grip HB lead pencils	Adhesive stars & spots
1 ream A3 coloured paper	1 pkt zip lock bags, assorted sizes	Patty pan cases assorted colours	24 pkt coloured crayons
1 ream A3 white paper	Pkt A4 ruled paper	Pipe cleaners	Tray of pastels
1 ream A4 black card	2 x A4 plastic pockets	Confetti	Coloured felt pens/textas
1 ream A4 coloured card mixed	1 pkt pasta	Cellophane, assorted colours	2 pkts coloured pencils
3 reams A4 white card	Round paint/ink pads various colours	Crepe paper, assorted colours	500g clay
1 pack laminating film (25 sheets)	Sensory play materials	Roll of Alfoil	Pkt paddle pop sticks, assorted colours & plain
Sound card Z rings for collating sounds	2 x Plastic document wallet	Roll of Glad wrap	1 bag of match sticks
1 stapler	Storage containers	Roll of twine	1 bag beads
1 box staples	Maths manipulatives & games	Streamers, assorted colours	1 bag feathers, assorted colours
4 rolls sticky tape	Literacy manipulatives & games	Pack of paper plates	1 box chalk, assorted colours
2 rolls masking tape	Hole punches	Bag of pom poms	Paper fasteners
Lined exercise books	Curling ribbon	Assorted ball games	Paper cups
Post it notes	Highlighters	Hat elastic	Playdough
Metal & plastic trays for sensory play	Drama & miscellaneous play equipment	pegs	

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SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Prep Year Curriculum Resources	\$150	<input type="checkbox"/>

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:	\$150	<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1 by 9/3/2026 Instalment 2 by 11/5/2026 Instalment 3 by 3/8/2026	\$50 \$50 \$50	<input type="checkbox"/>
3. An instalment plan as negotiated with the school	Please contact bsm@brookfieldss.eq.edu.au to discuss the options.		<input type="checkbox"/>

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? Yes ☐ No ☐

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	



Payment Method

SRS payments can be made by BPOINT, EFTPOS, Cash.

- When paying by BPOINT, click on the BPoint link on the bottom left of the invoice. This will take you directly to the BPoint site where you enter the value and card details
- EFTPOS facilities are available at the office
- Cash payments can be made at the office

For all queries regarding the SRS, please contact and arrange an appointment with **our Business Manager, Megan Clark** bsm@brookfieldss.eq.edu.au

Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 6 February 2026.