



### **ICT Student User Agreement**

Information and Communications Technologies (ICTs) refer to all electronic devices and/ or applications which allow users to record, send, access or receive information in text, audio, image or video form. To promote the safe and responsible use of ICT's the Brookfield State School BYOD Student Charter has been developed and must be read by parents before signing this agreement.

Students are allowed to bring their own device to school to support their learning. **Only devices with the required specifications will be supported by the Department of Education's network.** These specifications can be found in the Brookfield State School BYOD Student Charter. MacBooks (laptop), Chromebooks (laptop) and Android devices (tablets) will not be supported and are therefore not suitable for use at Brookfield State School.

#### **Acceptable uses**

ICT may be used:

- In classrooms and other areas of the school as directed by your teacher.
- For educational purposes under teacher supervision.
- To access files, programs, email & internet resources under teacher direction.
- To access the Internet and email for educational purposes only.

Students must:

- Use school-provided email accounts when communicating online.
- Obey the rules of privacy and copyright, and keep their passwords and personal files secure.
- Use available storage space for school-related purposes only.
- Turn off all notifications on their devices.
- Notify their teacher;
  - of any inappropriate use of devices.
  - if they identify a possible security problem.
  - of any accidental access to inappropriate material.

#### **Unacceptable uses**

ICT may not be:

- Used during break times, before or after school, unless under direct supervision of a teacher.
- Carried around the school unless in a protective covering.

Students must not:

- Gain unauthorised access to any computer system or service. This includes using another person's account or accessing another person's files or emails.
- Make deliberate attempts to destroy data by deleting files, hacking, spreading computer viruses or any other means.
- Engage in any illegal act, such as threatening the personal safety of others.
- Bully or harass others.
- Post or respond to chain letters or engage in spamming.
- Forward an email that was sent to you privately without the permission of the person who sent it.
- Take part in online chats, discussion groups or mailing lists without teacher permission.
- Attempt to access inappropriate material.
- Download any files unrelated to school work.



**A Summary of Roles and Responsibilities**

Parents will:	While at school students will:	The school will:
Ensure the device brought to school has sufficient memory space required for learning tasks and is fully charged.	Keep their username and passwords to themselves.	Provide parents and students access to the Brookfield State School BYOD Student Charter
Provide and manage a separate iTunes account or windows account and download the required school Apps at home	Only use their device to access appropriate Apps, internet, email for learning purposes with teacher's consent.	Provide a list of recommended apps.
Provide a suitable case for their child's device.	Respect and take care of their device e.g. in its protective cover, kept in allocated area	Teachers will ensure that devices are used safely and will provide a place to store them in the classroom.
Agree that devices are brought to school at parents and students own risk.	Hand over a device to any staff if asked, after using inappropriately.	Not be liable for any damage or theft.
Allow their child screen time at home for homework activities, limiting recreational use of the device.	Use their device at school during class time only. Devices are not allowed to be used during break times or before or after school on school grounds.	Provide access to school wi-fi.
Read the Brookfield State School BYOD Student Charter and register their child's device with the school.	Understand the contents of this User Agreement and Code of Conduct and agree to abide by it.	Remove or restrict the student's use of a device if the student is not adhering to this agreement.

**Device Registration Information**

Device Make	Device Model Number	Device Serial Number

**Parent/Caregiver**

I have read the BYOD Student Charter and understand my responsibilities regarding my child's use of ICT at Brookfield State School.

I have discussed the contents of this agreement with my child.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Student**

I acknowledge that I have read, understood and will abide by the contents of this agreement.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_